



INVITATION FOR EXPRESSION OF INTEREST
FOR
CORPORATE PROCUREMENT PLATFORM

1. The New Development Bank (NDB) is headquartered in Shanghai, China. The Bank was founded in 2014 by the governments of Brazil, Russia, India, China and South Africa (hereinafter referred to as “BRICS”) and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies.
2. NDB is inviting the qualified suppliers to submit an Expression of Interest to provide a platform to perform CORPORATE PROCUREMENT based on High Level Requirements (Annex A).
3. The deadline of EOI submission is 6:00PM, 22nd November, 2019.
4. The response to this EOI should be forwarded to:

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5. The EOI should provide the information about the supplier’s information based on Annex B.
6. This CORPORATE PROCUREMENT solution needs to be offered as a SaaS and hosted in one of the BRICS countries and accessed worldwide. No exceptions is accepted.

Annex A

HIGH LEVEL REQUIREMENTS

The Bank is seeking a Corporate Procurement platform to manage all process related to RFI/EOI, RFP and RFQ. The platform also will require to control and record approval from designed NDB responsible and integrate to NDB ERP platform (API) to control budget and process the payment. The solution needs to be offered as an application suite for **ServiceNow**.

The solution should address the follow requirements:

Process	Summary
1 Procurement process flow	Support the entire lifecycle of procurement process: Project design and documentation, supplier selection, award, contract, payment and audit.
2 Project Design and documentation	Interface to identify needs or dispose a catalog of services available. If not available start a process for vendor selection.
3 Vendor evaluation and selection	Source potential vendors; determine their ability to provide the best value for the goods or services. Evaluate through documented criteria and provide audit information the entire process.
4 Vendor Onboarding	Manage vendor onboarding, self-service, issues, contracts, communication and collaboration features.
5 Contract Management	Manage all contract lifecycle (request, negotiation, compliance, reporting, renovation and closeout)
6 Payment	Automate payment request based on purchase orders receiving invoices and invoking payments request to 3 rd party module.
7 Audit	Store all relevant documents from purchase requisition and workflow approvals.
8 Reporting and forecasting	Reporting capability to map all periods based in contract type, contract expiring date, value by product type and supplier and budget forecast.
9 API	This module should provide API capability to integrate with NDB's platforms including the following functions, but not limited to, document management, IAM, Payroll and Business intelligence platform.
10 System interface management	This module should provide an interface to configure the any API integrations with 3 rd parties' applications currently been used by NDB, such as IAM, Business Intelligence and support single sign-on via SAML2.0.

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Workflow process

Build-in workflow build in capability.

Annex B

VENDOR COMPANY INFORMATION

Company Information		Response/Detail
1	Company Name	
2	Incorporation location and jurisdiction law	
3	Headquarter location	
4	Number of years in operation	
5	Number of employees	
6	Number of office locations	
7	Provide details about Vendor's presence in BRICS	

About the product –Information

Product Information		Sub	Response/Detail
1	Software product name	General	
2	Number of years his product has been in existence	General	
3	Share product API documentation	General	
4	Provide a summary of the product high-level modules.	General	
5	Where is the support vendor located?	Support	
6	What is the size of support team?	Support	
7	What is the process for raising a maintenance request by the Bank?	Support	
8	Which BRICS country your SaaS solution is hosted?	Infrastructure	
9	What kind of documentation Vendor will deliver along with the product and as part of implementation?	Implementation	
10	Number of people involved product's R&D	Development	
11	Describe product development and/or release methodology. This should explain, but not limited to, major, minor and client specific release, agile methodology	Development	



12	What is Vendor's major and minor release cycle timing?	Development	
13	Does Vendor perform regression testing for previous versions? What evidence is provided for such tests?	Development	
14	Provide costs estimate based of annual subscription per user	Costs	