

**INVITATION FOR “EXPRESSION OF INTEREST” (EOI)**

<b>EOI Title</b>	<b>Surface Pro 7</b>
<b>EOI Reference Number</b>	<b>EOI-2020-2</b>
<b>EOI Date</b>	<b>23/06/2020</b>

**Introduction:**

1. The New Development Bank (NDB) is headquartered in Shanghai, China. The Bank was founded in 2014 by the governments of Brazil, Russia, India, China, and South Africa (hereinafter referred to as “BRICS”) and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies.

**Commodity/Project Specifications:**

2. NDB is inviting “Qualified Vendors” (as defined in other conditions) to submit an Expression of Interest for the following Commodity/Project **as per annexure A.**

**Instruction for Response:**

3. Price quote shall be for the Specifications as exactly mentioned under Commodity/Project Specifications, wherever there are variance in vendor’s specifications, that shall be mentioned in the price quote document under the head “Specification Variance”
4. Price quote shall be submitted on the Letter Head of the vendor with Signature of “Authorised person” (as defined in other conditions) and Seal.
5. Price quote shall be submitted only in PDF format
6. The response shall be only in English language, response in any other language may not be considered.



7. All responses shall have the **EOI title and EOI Number as the subject matter of the mail**. Any mails without title of the EOI will be rejected.
8. Pricing quote shall include tax, installation cost, transportation cost and all other costs if any.
9. Conditions if any to the pricing shall be mentioned in the quote.
10. Any response beyond the submission deadline date shall not be considered unless otherwise submission deadline is extended in writing.
11. The response to this EOI with **EOI Title and EOI Number as the mail subject** should be forwarded to:
  - a. The technology details, checklist for technology etc. if any to be submitted to [gu.qinghua@ndb.int](mailto:gu.qinghua@ndb.int)
  - b. Price Quotation to be submitted as password protected files to [itsd@ndb.int](mailto:itsd@ndb.int)
  - c. Password to be communicated with subject line of the product to [baryshnikov.alexander@ndb.int](mailto:baryshnikov.alexander@ndb.int)
12. Brief introduction and Credentials of the vendor shall be provided as a separate PDF attachment to Price Quote.

**EOI Submission Deadline:**

13. The deadline for EOI submission is before **5.00 PM, 27<sup>th</sup> July 2020**.
14. Price quote provided shall be valid for a period **30 days** from the closure date of the EOI.

**Other Conditions:**

15. Qualified vendors hereby defined as Vendors who are legally in existence with valid business licenses to operate, who are authorized to deal, sell and or implement on the commodity and or service mentioned in the EOI.
16. Authorised person is hereby defined duly authorized to represent the vendor to provide Technical and commercial quote.



17. The evaluation process and decision taken by NDB will be final. NDB do not have any obligation to disclose the details or results of the evaluation.
18. Responding to this Expression of interest does not constitute any contractual obligation and rights on the part of the vendor.
19. NDB does not responsible for any cost incurred by the vendor towards preparing and submitting the response to the EOI.
20. NDB reserve its rights to cancel the EOI at any stage of the process without assigning any reason and intimation.
21. All the documents including Annexures if any are forming part of the EOI.

### Annexure A

#### 1. Introduction

New Development Bank (NDB) requires Surface Pro7 in Shanghai office, including delivery, deployment, configuration and maintenance. Please feedback the quotation according to the requirements in this document.

#### 2. Equipment Specifications

Item	Model	Quantity	Specifications
1	Microsoft Surface Pro7 i5/8GB/256GB/Black Color/Windows 10 Professional English Ver./12.3"/3 Years Global Warranty	40	
2	Microsoft Surface Keyboard FMN-00020 Black, Microsoft Surface Pen Black, Microsoft Surface ARC Mouse FHD-00004 Light Gray, Microsoft Surface Dock PF3-0000	40	

#### 3. Maintenance Specifications

- The surface Pro is guaranteed for three years and the accessories for one year.
- The Hardware warranty service should deliver to NDB Office in one next Business Day.
- Work with Microsoft Technical Support to solve Hardware/Compatibility issue.