

INVITATION FOR “EXPRESSION OF INTEREST” (EOI)

EOI Title	ASSET MANAGEMENT PLATFORM
EOI Reference Number	EOI-2020-8
EOI Date	09.07.2020

Introduction:

1. The New Development Bank (NDB) is headquartered in Shanghai, China. The Bank was founded in 2014 by the governments of Brazil, Russia, India, China, and South Africa (hereinafter referred to as “BRICS”) and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies.

Commodity/Project Specifications:

2. **NDB** is inviting “Qualified Vendors” (as defined in other conditions) to submit an Expression of Interest for the following Commodity/Project **as per annexure A.**

Instruction for Response:

3. Price quote shall be for the Specifications as exactly mentioned under Commodity/Project Specifications, wherever there are variance in vendor’s specifications, that shall be mentioned in the price quote document under the head “Specification Variance”
4. Price quote shall be submitted on the Letter Head of the vendor with Signature of “Authorised person” (as defined in other conditions) and Seal.
5. Price quote shall be submitted only in PDF format
6. The response shall be only in English language, response in any other language may not be considered.



7. All responses shall have the **EOI title and EOI Number as the subject matter of the mail.** Any mails without title of the EOI will be rejected.
8. Pricing quote shall include tax, installation cost, transportation cost and all other costs if any.
9. Conditions if any to the pricing shall be mentioned in the quote.
10. Any response beyond the submission deadline date shall not be considered unless otherwise submission deadline is extended in writing.
11. The response to this EOI with **EOI Title and EOI Number as the mail subject** should be forwarded to:
 - a. The technology details, checklist for technology etc. if any to be submitted to preda.leandro@ndb.int
 - b. Price Quotation to be submitted as password protected files to itsd@ndb.int
 - c. Password to be communicated with subject line of the product to baryshnikov.alexander@ndb.int
12. Brief introduction and Credentials of the vendor shall be provided as a separate PDF attachment to Price Quote.

EOI Submission Deadline:

13. The deadline for EOI submission is before **5.00 PM, 29th July 2020.**
14. Price quote provided shall be valid for a period **30 days** from the closure date of the EOI.

Other Conditions:

15. Qualified vendors hereby defined as Vendors who are legally in existence with valid business licenses to operate, who are authorized to deal, sell and or implement on the commodity and or service mentioned in the EOI.
16. Authorized person is hereby defined duly authorized to represent the vendor to provide Technical and commercial quote.



17. The evaluation process and decision taken by NDB will be final. NDB do not have any obligation to disclose the details or results of the evaluation.
18. Responding to this Expression of interest does not constitute any contractual obligation and rights on the part of the vendor.
19. NDB does not responsible for any cost incurred by the vendor towards preparing and submitting the response to the EOI.
20. NDB reserve its rights to cancel the EOI at any stage of the process without assigning any reason and intimation.
21. All the documents including Annexures if any are forming part of the EOI.

[Annexure A](#)

HIGH-LEVEL REQUIREMENTS

The Bank is seeking an Asset Management Platform to be managed by the IT division and used by the Administration Division and IT Operation Staff. The solution should address the following requirements:

	High-Level Module	Summary
	Asset Information	Control organization assets and their entire lifecycle. <ul style="list-style-type: none"> • Image • Specification (model, Serial number, etc) • Funding source • Warranty • Comments • Custodian • Value • Depreciation
	Asset Classification	Manage assets using groups and classify them using pre-defined classification types, including physical or software assets such as software licenses.
	Asset Transaction History	Track asset transactional information containing the value, location, maintenance, depreciation, inventory.
	Check out/in the asset	Lease with online check-in/check out leased equipment to a specific employee.
	Asset Track	Track any asset using barcode and RFID. Record the exact location and facility for an asset.
	Defined Locations	Define locations and alerts based on the asset id or asset group. Define inside building facilities, such as meeting rooms.
	Audit report	Keep audit track of all actions taken
	Plan Maintenance	Maintenance schedule plan based on asset type and trigger an alert to a defined user group.
	Support Consumables Assets	Support consumables assets such as office parts. (inventory)
	Support services	Support external services as maintenance, additional warranty, and additional insurance.

	applied for an asset	
	Barcode label design	Support design custom label (2D and QR code).
	Reports	Multiples reports based on asset information, location, track, and other asset information.
	User Admin	Define group privileges with an external group and user (NDB's internal AD)
	Mobile version	Support platform functions using a mobile application such as: <ul style="list-style-type: none"> • Asset information update (picture) • Asset barcode scanner • Asset update location'
	Maintenance ticket	Integration with 3 rd ticket service using WebService.