

INVITATION FOR “EXPRESSION OF INTEREST” (EOI)

EOI Title	EDI New Web Design Project
EOI Reference Number	EOI-2020-15
EOI Date	03rd September 2020

Introduction:

1. The New Development Bank (NDB) is headquartered in Shanghai, China. The Bank was founded in 2014 by the governments of Brazil, Russia, India, China, and South Africa (hereinafter referred to as “BRICS”) and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies.

Commodity/Project Specifications:

2. NDB is inviting “Qualified Vendors” (as defined in other conditions) to submit an Expression of Interest for the following Commodity/Project **as per annexure A.**

Instruction for Response:

3. Price quote shall be for the Specifications as exactly mentioned under Commodity/Project Specifications, wherever there are variance in vendor’s specifications, that shall be mentioned in the price quote document under the head “Specification Variance”
4. Price quote shall be submitted on the Letter Head of the vendor with Signature of “Authorised person” (as defined in other conditions) and Seal.
5. Price quote shall be submitted only in PDF format
6. The response shall be only in English language, response in any other language may not be considered.
7. All responses shall have the **EOI title and EOI Number as the subject matter of the mail.** Any mails without title of the EOI will be rejected.

8. Pricing quote shall include tax, installation cost, transportation cost and all other costs if any.
 9. Conditions if any to the pricing shall be mentioned in the quote.
 10. Any response beyond the submission deadline date shall not be considered unless otherwise submission deadline is extended in writing.
 11. The response to this EOI with mail Subject: **EOI Number and EOI Title** should be forwarded to:
 - a The technology details, checklist for technology etc. if any to be submitted to usanov.mikhail@ndb.int
 - b Quotation to be submitted as password protected files to itsd@ndb.int
 - c Passwords to be communicated with subject line of the product to baryshnikov.alexander@ndb.int
 12. Brief introduction and Credentials of the vendor shall be provided as a separate PDF attachment to Price Quote.
- EOI Submission Deadline:**
13. The deadline for EOI submission is before **5.00 PM, 25th September 2020.**
 14. Price quote provided shall be valid for a period **30 days** from the closure date of the EOI.

Other Conditions:

15. Qualified vendors hereby defined as Vendors who are legally in existence with valid business licences to operate , who are authorized to deal, sell and or implement on the commodity and or service mentioned in the EOI.
16. Authorised person is hereby defined duly authorized to represent the vendor to provide Technical and commercial quote.
17. The evaluation process and decision taken by NDB will be final. NDB do not have any obligation to disclose the details or results of the evaluation.



18. Responding to this Expression of interest does not constitute any contractual obligation and rights on the part of the vendor.
19. NDB does not responsible for any cost incurred by the vendor towards preparing and submitting the response to the EOI.
20. NDB reserve its rights to cancel the EOI at any stage of the process without assigning any reason and intimation.
21. All the documents including Annexures if any are forming part of the EOI.
22. Vendors signing NDA in the standard format of the Bank should be mandatory for this Project. (Refer Annexure A - Additional input data for EOI participants)

[Annexure A](#)

The purpose of this Expression Of Interest (EOI) is to allow the Vendors who we believe are capable of delivering either service and have a realistic chance of succeeding in the process to submit a response to meet the scope and requirement defined herein.

Rationale for issuing EOI

The New Development Bank are looking for a Vendor who will develop an effective UI/UX web design for the proprietary NDB Electronic Document Interchange solution that allows secure on-line electronic document interchange and processing with the workflow and digital signature service built-in.

The subject of this EOI is the execution of work on a project that includes:

- User interaction designing for all user roles in the system (UX)
- Development of user interface design, including a UI-kit describing a set of design components and rules for their use. The UI-kit, developed as a result of this tender, should allow system scaling in terms of existing functionality (adding new documents and forms)

Requirements for EOI participants

- Min 5-7 years in the market with the proven relevant experience in UX/UI design
- communication (oral and written) in English
- acceptance of the standard NDB FSA/SOW templates, available once NDA is signed.
- availability of the experienced interface designers and graphic designers team in the company
- participant registration in BRICS countries

Additional input data for EOI participants

To assess the implementation of the project, the NDB may provide the following data, subject to mandatory signing of NDB NDA (Non-Disclosure Agreement) in the pre-prescribed standard format. For NDA standard template request, please send a mail to - itsd@ndb.int with mail subject as “**EOI-2020-15 – NDA Request EDI New Web Design Project**”

Document name	Description	Provision condition
NDB brand-book	Document describing the NDB corporate identity	On request with mandatory signing of the NDA during the period of collecting responses from EOI participants
EDI supplementary documentation	The document describes the existing system and the project that is the subject of the EOI. The document is intended for forming an idea about the project components, highlighting the project stages, and evaluating these stages. This document is not a technical specification and does not supersede it.	On request with mandatory signing of the NDA during the period of collecting responses from EOI participants
Appendix. Screen forms	Screenshots of screen forms of the current version of the system	On request with mandatory signing of the NDA during the period of responses from EOI participants

Requirements to the content of the EOI response

- estimate for the work specified above within the frames of the system functionality
- rates of specialists to perform work on the system's UX / UI future development beyond the completion of work on this project
- high level plan-progress chart
- team composition to work on the project
- description of the approach to work
- completed test task

Requirements for the work results



- Design of unique screen forms for desktop and adaptive resolution (at least 4 breakpoints for mobile, tablet, and desktop resolutions)
- UI-kit that includes requirements for
 - Grid
 - Typography
 - Intervals
 - Visual forms
 - Images
 - Animations
 - Interface elements (buttons, icons, pop-up windows, tables, lists, alerts, navigation menu, input forms, tips, tabs, progress bars, galleries, notifications, pagination, etc.) and their states

Questions about this EOI

NDB reserves the right not to answer any questions, which considered as beyond the scope of this project.

NDB will endeavor to respond to questions within a reasonable timescale but is not obliged to do so.

NDB intends to maintain a fair evaluation process. Unless expressly agreed otherwise with NDB, Vendors are instructed to only communicate through designated contact points highlighted below

The primary contact is (for non-price related :

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The secondary contact is:

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