



**INVITATION FOR EXPRESSION OF
INTEREST FOR**

Security Management Services for NDB Headquarters Building

1. The New Development Bank (NDB) was founded in 2014 by the governments of Brazil, Russia, India, China and South Africa (hereinafter referred to as 'BRICS') and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies. NDB is headquartered in Shanghai, China. For more information, please visit www.ndb.int.

2. NDB is inviting qualified suppliers to submit an Expression of Interest (EOI) to provide Security Management Service for NDB new Headquarters Building.

3. The EOI should provide information about the supplier's technical qualifications and experiences in delivering similar services to diplomatic institutions, financial institutions, large-scale complex building, multilateral development bank or equivalent in the past 3 years in Shanghai and other locations. Please provide the information requested in Annex B.

4. The deadline of EOI submission is 5:00PM, 24th March, 2021 (Shanghai Time).

5. Please send the EOI to: yu.lisa@ndb.int

6. While submitting the EOI, please also visit the following link and register into NDB's e-procurement system. Those suppliers will be approved as **NDB's registered suppliers** participating online bidding process for this procurement.

<https://www.ndb.int/data-and-documents/corporate-procurements/>

7. The detail Request for Proposal and Draft Scope for security management service will be shared after 24th March, 2021 (To be confirmed after EOI process) through NDB's E-procurement system.

Administration Division, the New Development Bank

32-36th floor, BRICS Tower, No. 333, Lujiazui Ring Road, Shanghai, P.R.

China

Annex A- Indicative service scope

Annex B- EOI Form

Annex A

Indicative Service Scope

1. Scope of Work

Security Management Service for NDB new Headquarters Building. The main objective of the Security Management is to ensure an optimal and safe working environment in NDB's new Headquarters Building with a guard force to protect its premises from any hostile acts, intrusions, theft and pilferage or any acts which could harm the banks premises, personnel, internal assets and internal activity order.

2. Resources requirement

Qualifications or specialized experience required:

- Holds the Security Service License issued by Local Security Administration Department.
- Has no major illegal record in business activities, no major quality responsibility accident or major safety responsibility accident, has not be disqualified by the government in past 3 years.
- Has experience in security management of diplomatic institutions, financial institutions, large-scale complex building, multilateral development bank or equivalent in past 3 years.

Preferable:

- Level-1 security service qualification certificate (一级保安服务资质证书) holders.
- Service experience for diplomatic institutions (enjoys Privilege and Immunity) and/or financial institutions in Shanghai is regarded as plus.
- Supplier has both domestic and international service network.

Annex B: EOI Form

Expression of Interest (EOI)

by.....

Dear Madams/Sirs,

We have read carefully your invitation for Expression of Interest for the captioned assignment/project and find the Terms of Reference (TOR) match our company's capacity for providing the services required in the TOR. We would like to express our interest for being considered for the Shortlist. We understand that NDB does not have an obligation that we must be shortlisted and NDB at its sole discretion reserves the right to reject all bids in accordance with its internal policy.

Our company's profile and information relevant to this EOI are provided as follows:

1. The company's profile (Country of Incorporation, Address, Contact Person, Phone No., Email, Website, Market Position, Awards, etc.)
2. Specific qualifications and experiences in delivering similar services
3. Methodology, technology and expertise to perform the captioned assignment
4. Other information
5. Project references (Please provide at least three cases to demonstrate the company's technical qualifications and experiences in delivering similar services to diplomatic institutions, large-scale complex building, financial institutions, multilateral development bank or equivalent. The required information include period, client, assignment name, country, role of the company etc. The company's internal policies or clauses on client confidentiality will be considered.)

Signature:

Name and title of the company's authorized representative