



INVITATION FOR EXPRESSION OF INTEREST

FOR

Internal Audit Services for CY2023

1. The New Development Bank (NDB) was founded in 2014 by the governments of Brazil, Russia, India, China and South Africa (hereinafter referred to as “BRICS”) and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies. NDB is headquartered in Shanghai, China. For more information, please visit www.ndb.int

2. NDB is inviting qualified suppliers to submit an Expression of Interest (EOI) to provide internal audit services for CY2023 for the risk-based internal audit plan.

3. The EOI should provide information about the supplier’s technical qualifications and experience in delivering similar services to multilateral development banks or equivalent in the past 3 years. Please provide the information requested in Annex B.

4. The deadline of EOI submission is 6:00PM, December 23rd, 2022 (Shanghai Time).

5. Please send the EOI to: yao.holly@ndb.int

Telephone: 0086-21-8021 4489

6. The detail Request for Proposal and draft scope for CY2023¹ will be shared only with qualified suppliers who have submitted the EOI, by January 14th, 2023 (Shanghai Time).

7. While submitting the EOI, please also visit the following link and register into NDB’s e-procurement system. Those shortlisted suppliers will be approved as **NDB’s registered suppliers** participating online bidding process for this procurement. <https://www.ndb.int/data-and-documents/corporate-procurements/>

¹ The final audit scope and internal audit plan for CY2023 is subject to approval in Q1, 2023.

Administration Department, New Development Bank

NDB Headquarters, 1600 Guozhan Road, Pudong New District, Shanghai 200126, China

Annex A- Indicative service scope

Annex B- EOI Form

Annex A

Indicative Service Scope

1. Scope of Work

Internal audit services for CY2023 for the risk-based internal audit plan.

2. Resources requirement

Qualifications or specialized knowledge/experience required:

- Experience and technical expertise
- Suppliers must have provided similar services to multilateral development banks or equivalent and are requested to provide examples of comparable services, deliverables or case studies (Note: the vendor's internal policies or clauses on client confidentiality will be considered)

Performance indicators for evaluation results

- Timeliness, adherence to budget and quality of work
- Ability to meet pre-determined success criteria
- Customer service and responsiveness to NDB's requests

Annex B: EOI Form

Expression of Interest (EOI) by.....

Dear Madams/Sirs,

We have read carefully your invitation for Expression of Interest for the captioned assignment/project and find the Terms of Reference (TOR) match our firm's capacity for providing the services required in the TOR. We would like to express our interest for being considered for the Shortlist. We understand that NDB does not have an obligation that we must be shortlisted and NDB, at its sole discretion, reserves the right to reject all bids in accordance with its internal policy.

Our firm's profile and information relevant to this EOI are provided as follows:

1. The firm's profile (Country of Incorporation, Address, Contact Person, Phone No., Email, Website, Market Position, Awards, etc.)
2. Specific qualifications and experiences in delivering similar services
3. Methodology, technology and expertise to perform the captioned assignment
4. Other information
5. Project references (Please provide at least three (3) cases to demonstrate the firm's technical qualifications and experiences in delivering similar services to multilateral development banks or equivalent. The required information include period, client, assignment name, country, role of the firm etc. The firm's internal policies or clauses on client confidentiality will be considered.)

Signature:

Name and title of the firm's authorized representative